

DALE COMMUNITY COUNCIL
MINUTES OF MEETING HELD AT THE DALE JUBILEE SUITE
ON MONDAY 7TH JANUARY 2019, AT 7PM.

PRESENT

Lyn Jones (LJ), Jane Warr (JW), Andy Truelove (AT), Paul Garnish, (PG) Peter Morgan (PM), Hugh Bishop (RFO), Wendy Kehoe (Clerk).

APPOLOGIES

Cll. Reg Owens (RO). Mark Reynolds (MR).

MEMBERS OF THE PUBLIC.

Mrs Copley, arrived at 8pm.

1. DECLARATION OF INTEREST.

Declaration of Interest had previously been given by L. Jones (Chair and J Warr of the Planning Application for 151, Castle Way.

2. MINUTES OF PREVIOUS MEETING.

The Minutes were signed by Lyn Jones (Chair). As a true record of the meeting held on 19th November.

3. MATTERS ARISING.

There were on matters arising from the Minutes.

4. MAINTENANCE.

Village Maintenance & Highways Inspection

All members of the Community Council were present.
(MR) had reported that National Parks had fixed the gate and replaced the step across the path to the meadow by Spinnaker Reach.

a. Slipway flood gates - working well – no problems this year.

b. Top of beach needs tidying up.

Action: Dale Community work party to begin in March.

c. Coronation Hall - village noticeboard still missing.

Action: Mr S Kehoe had already been asked to make a new noticeboard.

Woodwork on the front porch needs repainting. We can look for a willing volunteer.

Action: Clerk to ask Coronation Hall Committee about their plans.

d. Stone benches outside the Yacht club still need repairs to stonework and wooden seats which were damaged some time ago. Also loose stones on end of the wall outside Morgan's cottage.

Action: Dale Community Council work party.

e. Yellow Grit Boxes – Box outside Yacht Club full of water. Box at the top of Drift Hill empty, box at bottom of hill okay. Box outside school not checked.

Action: Clerk to ask Highways to service grit boxes urgently.

f. Dale Yacht Club - rubbish outside.

Action: PM). To arrange clearance by Yacht club.

g. Road debris and gravel outside Yacht Club –needs clearing up. (Last year (AT) asked them to clear with a road sweeper which they did although parked cars caused difficulties).

h. One –Way Direction Signs and Road markings.

Outside Eaton Hall discussed at some length.

Action: Await highways recommendations.

i. South street- pile of stones and old road barriers opposite arch need removing.

Action: Clerk to ask highways to remove.

j. Henry VII Grassed Areas- Two small shrubs on smaller green need removing to main green. (All currently effective at stopping parking).

Action: Community Council March work party.

k. Flooded Ditch, The Green – A ditch on the right –hand side of the road under Dale Castle had recently been cleared by P.C.C. but had filled up with gravel again and caused water to flood onto the road.

Action: (MR) offered to clear the ditch out.

l. Faulty Street lights- The Green. No's 31 & 32.

Action: (LJ) Chair reporting to P.C.C.

m. Flooded Meadow –After the recent rains which flooded most of the Meadow and also the cellar of the Church, the tenant of the Meadow arranged for the stream to be dug out as far as the Walled Garden.

Action: (MR) investigating whether this could continue to the far end of the Walled Garden in order to protect the Church cellar from future flooding.

n. Castle Way Hedges – The shrubs and hedgerow on the meadow side of Castle Way are very overgrown and are not being managed by P.C.C.

Action: (LJ) To ask Tim Hibbert to cut the shrubs outside the Walled Garden and the hedgerow from the Crescent down to the car-park exit. (Hedge cutting has to be finished by 1st March).

o. Meadow Fences – The small fenced areas of the Meadow without hedges are looking scruffy, made up of two or three old wire fences.

Action: Clerk to ask the tenant (Hugh Richards) to replace the fencing.

p. Castle Way Trees – Precarious roadside trees under the W.I. hut and Charnwood liable to fall onto properties over the road.

Action: (PG) stated that the tree under the W.I. hut was going to be taken down by Dale Castle Estate. (LJ) offered to speak to the owner of Charnwood to ask him to deal with his tree.

q. For Sale Signs –Not removed by Estate Agents after property sales (apparently normal practise).

Action: (PM) to remove signs.

r. One Way Signs at Brook Cottage- On sign missing.

Action: Clerk to inform Highways.

s. HMS Harrier Bench- Kete memorial bench near the starting hut needs a coat of preservative.

Action: March working party.

t. Wade Bench- Wade memorial bench near slipway needs replacing.

Action: (PM) has contacted St Ishmael's Garden Centre about a suitable replacement and will now contact the owners. (AT) will remove the existing bench which is dangerous.

u. Car Park Payment Machines- The lower payment machine has been under water for at least a week recently.

Action: Clerk to contact Marc Owen P.C.C. to tell him it will need checking. Also to follow up on request for a card machine for 2019 season.

v. Coronation Hall Footpath- P.C.C not maintaining vegetation. Alan Copley seems to be cutting his shrubs back. Niall W-Rees mowing grass outside his property. Nobody maintaining the area at the bottom of theies path nearest the phone box.

Action: (LJ) to arrange for the area to be cleared.

w. Flower Bed by Public Toilets- Flower bed and block paving on East side of toilets very overgrown and not being maintained.

Action: (MR) offered to spray the area to clear it. Volunteers to be sought to maintain flower bed.

x. Coronation Hall Green – Loose stones are on part of the stone wall. Discarded table and wheelbarrow. Carved memorial bench discussed.

Action: (LJ) to take scrap metal to John Reynolds, and also to make enquires about placing the bench in front of the Boat House.

y. New Layout Sign – Sign South of entrance to car- park , this has been in place for a long time and refers to previous road marking changes, so needs to be removed.

Action: Clerk to ask Highways to remove sign.

As Pembrokeshire County Council appear to be doing less general maintenance in the village, it was decided that Dale Community Council would hold a work-party in March and encourage residents, both full and part-time to become involved in looking after small areas of the village that had been neglected.

5. Grass cutting.

The Estate land Agent and P.C.C are still in negotiations.

6. Dog fouling.

Clerk had been requested to ask the Community Council for Dog Litter Bins, one to be placed by the graveyard, and one behind the Quay houses down from the Fort. Also for there to be a neighbourhood dog watching scheme in the village.

Action: Clerk to contact P.C.C. Highways for dog bins, how much they would be and how often they would be emptied.

7. County Council Matters.

Cll. Reg. Owens had reported that the Pontoon would be back and would be inspected before being put in place. As a point of interest Mr Owens said that P.C.C receives a grant from the Port Authority for the pontoons, if this grant was to cease the future of the pontoons would be in jeopardy.

8. Planning Applications.

Cll. Lyn Jones and Jane Warr had declared an interest so were not present. Cll Mark Reynolds was away on holiday. Clls P. Morgan,

Paul Garnish and Andy Truelove met on site to consider Planning Application for 151, Castle Way Dale. The major part of the development was internal and required no comment from D.C.C. The two new roof

lights on the North and South side were not intrusive and have become accepted on numerous properties in the location. It was the Councillors view that the window in the gable end of the West elevation should be non-opening and have frosted /opaque glass. This would achieve sufficient light for the stairwell whilst not directly overlooking the adjacent properties. There are many examples in similar properties in the area which would make this fitting in this location.

9. Car Park Payment Machines.

The lower solar payment machine had been underwater for at least a week.

Action: Clerk to contact Marc Owen for the machine to be checked and to follow up on request for card machine for the 2019 season.

10. Broadband.

(A.T) reported that a decision about broadband and the finance of it was to be made on the 11th January. Awaiting information.

11. Financial Report.

DRAFT Minute of Financial Report

a. Receipts - £800.00 – third instalment of Precept.

Payments

£45.00 - One Voice Wales

£100.00 – Peninsular Papers grant

£75.00 – Royal British Legion – wreath

£200.00 – Fireworks grant

£100.00 – M&DPADS grant.

The meeting received and reviewed a progress report on the Budget and noted that no payment has yet been made for the Audit fee (no invoice has yet been received) or for the Christmas lights (no purchases were required so no payment is needed and the item will be deleted from the budget). It was noted that no payment has yet been made for the Clerk's expenses and the meeting agreed that this payment (£500.00) should be made. Mr Morgan agreed to make the necessary arrangements.

Action: Mr Morgan to make payment to Clerk / confirm to next meeting.

Balance – it was noted that the balance at the Community Council’s bank account stood at £2,830.25 when checked on 4th January, 2019. Of this total, the sum of £751.25 is held on an interest earning account for the election expenses reserve.

- b. **Review of the External Auditor’s Certificate and Report** – it was noted that a copy of the External Auditor’s Certificate and Report had been circulated to the Community Councillors and to the Internal Auditor in advance of the meeting. The meeting instructed the RFO and the Clerk to note the advice of the External Auditors and to correct their procedures in future years.

Action: Clerk / RFO to review at next Audit.

It was noted that the External Auditor had drawn attention to the increased level of reserves held by the Community Council. It was noted that this was caused by a combination of a hiatus in the making of grants during the 2016/2017 financial year (which had been corrected during the 2017/2018 financial year) and the need to build up a reserve of funds against the future possible need to finance a contested by-election for the Community Council (estimated cost £3,000). It was agreed that the position should be kept under review.

Action: Clerk to review and report to next meeting.

- c. **Appointment of Internal Auditor** – it was noted that the Internal Auditor’s three year term of office comes to an end on 31st March, 2019. It was agreed that the RFO should invite Mr Copley to serve for a further three year period on the same terms as before.

Action: RFO to invite / appoint Mr Copley and confirm to next meeting.

12. Correspondence.

No correspondence.

13. A.O.B.

Dale website.

Mrs Margaret Copley talked about the Dale Community forum group, and asked for the Community Council to use the website for posting minutes, news and information. Also informing the Councillors of funding that can be acquired from the group, such as funding the given to the walled garden group.

The Councillors also thought that it would be beneficial for the website to have links with social media sites such as Facebook.

14. DATE OF THE NEXT MEETING. The next Dale Community Council meeting to be held on Monday 4th March 2019 at 7pm..