

**DALE COMMUNITY COUNCIL
MEETING
AT
THE JUBILEE SUITE, DALE.
ON
23rd MAY, 2016.
IMMEDIATELY FOLLOWING THE ANNUAL GENERAL MEETING.

MINUTES**

Present: Mr L Jones (Chairman); Mr P Garnish; Mr P Morgan; Mr M Reynolds (Items 4(d) to 11 only) Mr A Truelove; Mrs T Warlow; Mr H Bishop (Clerk); Mr D Nockels (Deputy Clerk).

In attendance: Dr J Mecklenburgh; Mrs R Mecklenburgh; Cllr R Owens; Mr K Rogers.

Apologies for absence: Nil

- 1. Minutes of the meeting of the Council held on 18th April, 2016** – the Minutes of the meeting of the Council held on 18th April, 2016 were agreed as a correct record and it was agreed that the Minutes should be placed on the website.

Action: Deputy Clerk to arrange with website.

- 2. Matters Arising** – it was noted that all matters arising from the Minutes of the last meeting of the Council have been included in the Agenda for discussion at this meeting.
- 3. Declarations of interest** – at the request of the Chairman, the Clerk reminded the Community Councillors of the obligation on them to declare any interest that they may have in matters for decision by the Community Council. The obligation on those with a “prejudicial interest” to leave the room while such matters were discussed was noted.

4. Progress Reports.

- a. Sewerage stinks issues** – it was noted that there has been no report of any stinks incident during the past period. DCWW have reported that they have conducted regular maintenance works during the month of April, 2016 and that they carried out inspections on 1st, 7th, 20th and 26th April, 2016. Nothing adverse was noted at any of these visits and the plant is reported to be operating as designed.

Action: Clerk to monitor.

- b. One way system abuse** – it was noted that an incident has been reported to the police by a member of the public, but that no other reports have been made to the Community Council. It was noted that the police have reported that they have spoken to Mr Edwards about the incident on 23rd March, 2016. It was noted that, on that occasion, the driver seems to have taken unilateral action to position a safety guard to protect his exit, but that drivers are being encouraged by the police to contact the police to arrange such a conversation in future. The meeting noted the position, but instructed the Clerk to suggest to Mr Edwards that his drivers should be more assertive with residents.

Action: Clerk to write to Mr Edwards and confirm to next meeting.

- c. **Car park issues** – it was noted that the Clerk has asked the County Council to put up a sign at each ticket machine drawing attention to the availability of the other machine in case of breakdown. The County Council has reported that they will “review signage to ensure awareness of the two machines”.

It was noted that the Summer Road exit will be opened on 1st June, 2016 – in accordance with the lease.

- d. **Village highways issues** – the meeting reviewed the responses received from the County Council to the issues identified by the Community Council at their annual review – in particular:

- i. **One way system abuse** – additional road markings have been provided and some improvement has been noted. Any continued abuse is likely to be deliberate and should be reported to the police – CCTV is probably too expensive an option.

- ii. **Fort Road – between Yacht Club and Dale Fort** – the mud slide came from private land is not the responsibility of the Highway Authority. The Authority does have responsibility, however, to remove material deposited on the highway, and the Clerk was asked to request that the County Council make arrangements to do so.

Action: Clerk to press County Council and report to next meeting.

- iii. **Road signs – Summer Road / Castle Way** – the County Council has agreed to manufacture and install two new signs at the exit. They decline to place a sign opposite the exit, however, because there is no indication that there had been one in that location. The Clerk was asked to press the County Council for this “additional” sign.

Action: Clerk to press County Council and report to next meeting.

- iv. **Speed bump at Coldstream** – the County Council will review the request in line with their policy. The Clerk was asked to press the County Council, drawing attention to the changed / changing demographic in the area.

Action: Clerk to press County Council and report to next meeting.

- v. **Road markings at the disabled parking area** – the County Council has agreed to refresh the markings.

- vi. **Cemetery corner** – the County Council has agreed in principle to do the widening subject to funding issues. However, the work is scheduled for design / land acquisition in 2017 / 2018 and for implementation in 2018 / 2019.

- e. **Village maintenance issues – review 18th April, 2016** – the meeting reviewed a report of the annual review of maintenance issues which had taken place on 18th April, 2016. It was noted that, in addition to the issues involving the Highway Authority (see Item 4 (d) above), the following matters were discussed:

- i. **Slipway** – a full report will be found at Item 4(h) below.

- ii. **Planter** – it was agreed that Mr Morgan will investigate and report on the availability of a boat to be used as a planter and that, meanwhile, Mr Reynolds will arrange to put some grass seed down on the bald spots.

Action: Mr Morgan / Mr Reynolds to report to next meeting.

iii. Road sweeping / flap drains – Coronation Hall to Fort Road – the need for sweeping and for clearing the drain holes was noted.

Action: Clerk to request County Council and report to next meeting.

iv. Path by Henry VII stone – the County Council has been asked to do repairs – there has been no response.

Action: Clerk to remind County Council and report to next meeting.

v. Grass mowing – the Clerk has requested improved mowing standards. There has been no response from the County Council, but the grass has been cut – slightly better.

vi. Missing plants – the Clerk was instructed to purchase 5 replacement plants.

Action: Clerk to arrange purchase and confirm to next meeting.

vii. Fence between Meadow Vale and Meadow – the Clerk has reported the damage to the County Council. There has been no response.

Action: Clerk to remind County Council and report to next meeting.

viii. Street lights 802 2 8 and 802 3 2 – the Clerk has reported the defects.

ix. walls at Castle Way – the condition of the walls opposite the Summer Road, at the WI Hut and at the rear of Brook Cottage have been reported to the Castle Estate. There has been no response.

Action: Clerk to remind Castle Estate and report to next meeting.

x. Stones – dinghy park – it was agreed that Mr Morgan will arrange for these to be tidied up.

Action: Mr Morgan to arrange and report to next meeting.

xi. Stones on the slipway – Mr Reynolds agreed to do another sweep to clear the stones well away from the top of the slipway.

Action: Mr Reynolds to arrange and report to next meeting.

xii. Temporary fencing on sea front – Mr Jones agreed to arrange removal.

Action: Mr Jones to arrange and report to next meeting.

f. Broadband issues – it was noted that a meeting has been arranged by our Member of Parliament to be attended by representatives of Community Councils in his constituency and by the Director of BT Superfast Cymru to discuss the provision of Broadband to rural communities in Pembrokeshire. The meeting will take place on 27th May, 2016. Dale Community Council will be represented by the Deputy Clerk and Mr K Rogers and a report will be made to the next meeting.

Action: Deputy Clerk/ Mr Rogers to attend meeting and report to next meeting.

g. Floodgate issues – it was noted that the flood gates had been deployed once during the period since the last meeting. The gates have been serviced by NRW and a supply of replacement circlips provided to the Deputy Clerk. The gates have been drained.

h. Slipway – it was noted that the Clerk has been in contact with the Castle Estate, the Yacht Club and the County Council in connection with the deteriorating condition of the slipway. It was noted:

i. Castle Estate – report that they are reviewing options.

ii. Yacht Club – report that the damages to the edges of the slip are not significant and the damage to the slab is outside the area of their lease. They have conducted a risk assessment and carry adequate insurance, so they are content.

iii. County Council – have reported that they will attend to the defects “in due course”. The Clerk has asked them to do the work before the tourism season peaks.

It was noted that the weed / algae had reappeared on the slipway and that the Clerk has asked the County Council to clear it. The weed has now been treated by the County Council.

j. Events – planning review.

i. EnduranceLife – 30th April, 2016 – it was noted that there have been no reports of problems with the event (which is quite strung out by the time that it arrives in Dal but few reports of business resulting from it. However, the organisers have (at the request of Broomhill Farm) made a contribution of £50.00 towards the Church roof fund in exchange for being allowed to fly a drone over St Ann’s Head to film the event. The Clerk was asked to thank the organisers.

Action: Clerk to write to organisers and confirm to next meeting.

ii. Marathon Row – this event will not take place in 2016. The organisers are hoping to restore the event in 2017 and the Clerk has asked them to be in contact with the Community Council and the businesses in setting up their event.

iii. Beer / Cider Festival 28 / 29 May, 2016 – it was noted that The Griffin Inn are planning to hold this event in the Coronation Hall, with live music throughout the afternoon and evening. It was noted that TENS are in place, CAMRA will be helping with the event, a door man will be employed from 2100hrs until close, police have been invited to have a presence and The Griffin Inn will arrange a clean up on the morning after. The meeting noted the plans.

J. Brown signs for the village.

It was that The Griffin Inn has reported that they have requested a “brown sign” from the County Council, but has been referred to the Community Council, who should apply on their behalf. The Clerk reported that, on enquiry with the County Council, he has been advised that the individual businesses can apply to the County Council for a “brown sign” but must pay £90.00 plus vat over and above the standard charge of £500 / £600. There are some requirements as to recognition of the site by VisitWales or similar organisations.

and as to approval by the County Council of promotion documents etc. The Clerk has passed this advice to The Griffin Inn, but there has been no response from them

The Community Council asked the Clerk to investigate with the County Council the possibility of the Community Council erecting a brown sign somewhere near Mullock indicating the attractions that are available in Dale.

Action: Clerk to investigate and report to a later meeting.

K. Dale Community Forum – update

The meeting noted the report of the Secretary of Dale Community Forum and agreed to make a grant of 10.00 to The Forum. The Clerk was asked to arrange the necessary payment.

Action: Clerk to arrange payment and report to next meeting.

- 5. County Council matters** – the meeting noted the report of Cllr Owens on recent activities of County Council, which continue to be dominated by the issue of education and especially the think on secondary education in Haverfordwest, following the rejection by County Councillor of the plans which had been proposed.

Coastlands School - It was also noted that Mr Evans has been confirmed in post for a further year, in order to enable him to qualify as a Head Teacher. Once he has the necessary certification, he will be encouraged to apply for a permanent posting, now that the former Head Teacher has found a new, permanent post.

6. Planning matters.

- a. 139 Castle Way – NP/16/0184/FUL** – it was noted that, at a site meeting on 5th May, 2016, it had been agreed that there is no objection to the proposed removal of a chimney stack and no objection to the siting of a new oil tank. However, the proposed windows on the east elevation did not seem to be in keeping with other houses in the Crescent and are likely to overlook the garden of the neighbouring property. The Clerk had been instructed to respond to PCNPA accordingly – DONE.
- b. 4, Coastguard Cottages, St Ann’s Head, Dale – NP/16/0209/FUL** - on examination of the plans for this proposed development it was agreed that the proposed development is in keeping with other properties in the area, is not over large or prominent and is not likely to overlook neighbouring properties. There was no objection and the Clerk was asked to respond accordingly.

Action: Clerk to respond to PCNPA and confirm to next meeting.

7. Finance.

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| a. Receipts | - | £550.00 – 1 st instalment of Precept. |
| Payments | - | £90.14 – Mr D Nockels – approved 7-3-2016 Item 5(e).
£72.07 – Mr A Truelove – approved 18-4-2016 Item 4(c). |
| b. Balance | - | £1,914(approx). |

- c. **Bank account signing authorities** – the Deputy Clerk reported that the process continues to grind on.

Action: Deputy Clerk to report to next meeting.

- d. **Insurance renewal 2016 / 2017** – it was noted that Zurich Town, Parish and Community Council Team have proposed renewal of the insurance policy at the same premium as last year - £230.00. However, Insurance Premium Tax has increased to £21.85 (2015 - £13.80). The meeting agreed to renew on the basis proposed by the insurers and Clerk was asked to finalise the renewal and to arrange payment of the premium plus tax - £251.85.

Action: Clerk to arrange renewal / payment and confirm to next meeting.

- e. **Audit progress report** – it was noted that the Internal Auditor has approved the accounts and that the Annual General Meeting has approved the Accounts and the Annual Audit Return. The Clerk was instructed to submit the Return to the External Auditors.

Action: Clerk to submit Return and confirm to next meeting.

- f. **Responsible Financial Officer** – it was noted that the Annual General Meeting had appointed the Deputy Clerk as Responsible Financial Officer for the financial year 2016 / 2017.
- g. **Spending proposals** – it was noted that the Responsible Financial Officer will bring forward spending proposals for the financial year 2016 / 2017 to the next meeting.

Action: RFO to report to next meeting.

- 8. **Annual General Meeting report** – the meeting noted the decisions taken at the Annual General Meeting which had preceded this meeting. (Details can be found in the Minutes of that meeting.)

9. Correspondence.

- a. **Airfields of Britain Conservation Trust (ABCT)** – the meeting noted the exchange of emails between the Clerk and ABCT. The meeting confirmed that they do not wish to take part in the ABCT proposal.
- b. **Others** – nil.

10. Any other business.

- a. **Pontoon** – it was noted that, although the improved signage on the pontoon seems to be having a beneficial effect on the issue of boat-blocking, issues still arise between boat handlers and pedestrians / swimmers / crabbers. The need for further signage may arise but the issue should be monitored.

Action: ALL to monitor.

- b. **Police**- it was noted that the Neighbourhood Police Team is planning to hold informal “surgeries” – “Cuppa-with-a-copper” – at The Boathouse on the first Thursday of each month during the summer between 1100hrs and 1200hrs.

- c. **Coronation Hall** – the Clerk was nominated to be the representative of the Community Council on the Committee of the Coronation Hall.

Action: Clerk to report to Hall Committee and confirm to next meeting.

- d. **Fire brigade – smoke detector service** – the Clerk was asked to draw attention to the service offered by the fire brigade (to fit free of charge). The Clerk was asked to report Peninsular Papers and to collect list of interested people.

11. DATE OF NEXT MEETING.

MONDAY, 13TH MAY, 2016.

AT

THE JUBILEE SUITE, DALE

AT

1900hrs.