

**DALE COMMUNITY COUNCIL
MEETING
AT
THE JUBILEE SUITE, DALE.
ON
24th APRIL, 2017.
AT
1900HRS

MINUTES**

Present: Mr L Jones (Chairman); Mr P Garnish; P Morgan; Mr M Reynolds; Mr A Truelove; Mrs T Warlow; Mr H Bishop (Clerk).

In attendance: None.

Apologies for absence: None.

- 1. Minutes of the meeting of the Council held on 6th March, 2017** – the Minutes of the meeting of the Council held on 6th March, 2017 were agreed as a correct record.
- 2. Matters arising** – it was noted that all matters arising from the Minutes of the last meeting and report on progress made since that time have been included in the Agenda for discussion at this meeting.
- 3. Declarations of Interests** – at the request of the Chairman, the Clerk reminded the Community Councillors of the obligation on them to declare any interest that they may have in matters for decision by the Community Council. The obligation on those with a “prejudicial interest” to leave the room while such items were discussed was noted.
- 4. Progress Report** – the meeting received a brief report on the progress made on issues which have been considered / agreed at previous meetings. In particular, the following issues were noted:
 - a. Sewerage stinks** – there has been no report of incidents during the period since the last meeting, but that DCWW have reported that they propose to restart their programme of inspections and reports from 24th April, 2017.
 - b. Slipway / beach/ pontoon issues** – it was noted that a meeting with the Beaches Officer has taken place but that he has no solution to the issues of boat blocking and dog nuisance. The Blue Flag will be erected later in the season. The pontoon remains safe for this year, but the County Council is seeking views on the future of their network of pontoons in the Haven. Following a brief gathering of Community Councillors, the Clerk has responded to the County Council emphasising that our pontoons are well used and a valuable asset to the county, but that the Community Council does not have funds to assist the County Council with the costs. The Community Council has asked to be involved in any discussions about the future of the pontoon network in the Haven.
 - c. Village maintenance issues** – The path by the toilets has been cleared and the overhanging tree has been cut back. The first two cuts of the grass have taken place and the Community Council has agreed to monitor compliance through the season. On the issue of dog nuisance, the County Council maintenance team has no solution, but suggest that Dale (like some other communities in Pembrokeshire) should form their own team of watchers to mount patrols – with support / training etc from the County Council. The Clerk was asked to report this suggestion in Peninsular papers

Action Clerk to report in Peninsular papers.

- d. **Broadband issues** – it was noted that a telecoms project is under way with the closure of the sea front for work to lay ducting. No explanation has been provided.
- e. **Rubbish collection** – no progress to report.
- f. **Castle Estate** – no progress to report.
- g. **Benches locations** – no progress to report.
- h. **Dale Fort** – no progress report has been received from Dale Fort, but it was noted that this year's visit from Salford University has passed off without problem – except that their coach exited the village against the one-way system – which has been reported to the police. It was agreed that the Clerk should contact the FSC to note the improved behaviour of Salford University.

Action: Clerk to report to / thank Dale Fort and report to a later meeting.

- i. **Highway issues** – it was noted that the County Council has done the road widening work at the cemetery corner.
- j. **Car park issues** – it was noted that Mr Morgan is assisting the County Council to identify problems / breaches of the car park regulations.
- k. **Village sign** – with the agreement of the Chairman, the new sign has been ordered and paid for – at a cost of £475.10 plus VAT (which is recoverable) £95.02. The sign should be delivered and installed before the Whitsun Bank Holiday. Meanwhile a small sign has been installed at the entrance to the village, by the County Council.

5. County Council matters – deferred.

6. Planning matters.

- a. **The Old Post, 145, Castle Way – NP/17/0003/LBA** – it was noted that, despite the adverse comments by the Community Council, planning permission has been granted.
- b. **PCNPA planning policies / precedents** – it was noted that, as part of their response to NP/17/0003/LBA (above) the Community Council had raised concerns about the direction of travel of recent planning decisions, with approval of wood cladding / glass / steel features which seem out of character with existing properties in the village. The PCNPA Team Leader of Development Management (Ms Nicola Gandy) has offered to attend a meeting with Dale Community Council to discuss the concerns expressed. It was agreed that Ms Gandy has been invited to attend the Annual General Meeting / the first meeting of the Community Council after the election, but no response has yet been received.

7. Finance.

- a. **Receipts - £600.00** 1st instalment of Precept.
Payments - £50.40 A Truelove – non-slip pontoon tape – 12-12-16 Item 13.
£570.12 County Council / VAT – village sign- 6-3-17 Item 7.

b. Balance £1,727approx.

- c. **Draft Accounts – 2016/2017** – the Community Council noted and approved the DRAFT Financial Accounts for the financial year ended 31st March, 2017 for reporting to the Annual General Meeting of the Community Council on 22nd May, 2017. In particular, it was noted that the financial year 2016 / 2017 closed with a surplus of £311.35 (2015 / 2016 – surplus £341.48) with total funds in the bank accounts of £1,747.28 (2015 / 2016 - £1,526.07).

- d. **Internal Audit** – the Community Council noted the report of the Internal Auditor dated 8th April, 2017 from which it is noted that all receipts and payments are correctly recorded and in accordance with Minutes of meetings of the Community Council. It was noted that all payments from the funds of the Community Council are made by cheques which are signed by two persons and that no cash transactions have been carried out.
- e. **Audit Return – 2017** – the Community Council noted and approved the Audit Return for the financial year ended 31st March, 2017, which has been signed by the Clerk / RFO on 22nd April, 2017, and they authorised the Chairman to sign the Return and report accordingly to the Annual General Meeting.
- f. **Insurance renewal** – it was noted that the insurance renewal is due by the end of May, 2017, but that the renewal proposals have not yet been received. It was agreed that the Chairman and the Clerk should be authorised to agree a renewal of the insurances provided that the cost to the Community Council does not increase by more than 10%.

Action Clerk / Chairman to arrange renewal and report to next meeting.

- g. **Audit costs** – the Community Council noted the letter dated 20th April, 2017 received from the Wales Audit Office.
- h. **Audit fee – 2015 / 2016 financial year** – the Community Council noted that an invoice has been received for the Audit Fee for the financial year 2015 / 2016 and the Clerk was instructed to arrange payment.

Action Clerk to arrange payment and confirm to the next meeting.

8. Annual General Meeting

- a. **Date / time / place** – it was agreed that the Annual General Meeting for 2017 should take place on 22nd May, 2017 at The Jubilee Suite, Dale at 1900hrs.
- b. **Nomination of Officers** – it was noted that there will be a contested election for the Community Council on 5th May, 2017 and that it is, therefore, premature to make any nominations for appointment of Officers. Such nominations may be made at any time after the declaration of the result of the Community Council election – including at the Annual General Meeting itself. It was noted that no-one has yet put themselves forward to replace the Clerk, who will retire at the Annual General Meeting.
- c. **DRAFT Agenda for the Annual General Meeting** – a DRAFT agenda for the Annual General Meeting was noted and approved subject to the possible addition of an additional item if the representative of PCNPA agrees to attend.

9. Correspondence – nil.

- a. **Any other business - One way system abuse** – it was noted that a coach had been seen to exit the village against the one way system on 6th April, 2017. The incident has been reported to the police who have been asked to send a letter of warning / complaint to the operators. The Clerk was asked to write to the FSC asking them to make sure that their clients ensure that the coach operators which they employ do comply with traffic regulations. It was agreed that the police should be invited to attend a meeting of the Community Council to discuss this – and other - issues.

Action Clerk to write to FSC and confirm to next meeting.

10. DATE OF NEXT MEETING.

THE NEXT MEETING WILL TAKE PLACE:

MONDAY 22nd MAY, 2017.

AT

THE JUBILEE SUITE, DALE

IMMEDIATELY FOLLOWING THE AGM.