

**DALE COMMUNITY COUNCIL  
MEETING  
AT  
THE JUBILEE SUITE, DALE.  
ON  
20<sup>th</sup> APRIL, 2015.  
AT  
1900hrs**

**Present: Mr L Jones (Chairman); Mr P Garnish; Mr A Truelove; Mrs T Warlow; Mr H Bishop (Clerk).**

**In attendance: Cllr R Owens.**

**Apologies for absence: Mr P Morgan; Mr M Reynolds.**

**1. Minutes of the meeting of the Council held on 2<sup>nd</sup> March, 2015.**

The Minutes of the meeting of the Council held on 2<sup>nd</sup> March, 2015 were agreed as a correct record.

**2. Matters Arising.**

It was noted that all matters arising from the Minutes of the last meeting of the Council have been included in the Agenda for discussion at this meeting.

**3. Declarations of Interest.**

At the request of the Chairman, the Clerk reminded the Community Councillors of the obligation on them to declare any interest that they may have in matters for decision by the Community Council. The obligation on those with a “prejudicial interest” to leave the room while such matters were discussed was noted.

It was further noted that the provisions of the Local Government (Democracy) (Wales) Act 2013 relating to the electronic publication of information will come into force on 1<sup>st</sup> May, 2015 and Mr P Garnish undertook to put the relevant information – Agenda and Minutes of meetings and Register of Interests – onto the village website to comply with the new regulations.

**ACTION: Mr Garnish to arrange and confirm to the next meeting.**

**4. Progress reports:**

- a. Sewerage smells** – it was noted that copies of the following letters have been received and copies passed to the Community Councillors:
- i. Dwr Cymru Welsh Water (DCWW) monthly report dated 2<sup>nd</sup> March, 2015 – no problems reported on the weekly inspections.
  - ii. DCWW letter dated 11<sup>th</sup> March, 2015 responding to the Chairman’s letter dated 18<sup>th</sup> February, 2015 addressed to the Chief Executive of DCWW – reporting that investigations are continuing and that they will report in more detail later.
  - iii. Mr Paul Davies AM letter dated 7<sup>th</sup> April, 2015 (responding to the Chairman’s letter dated 18<sup>th</sup> February, 2015) confirming that he has, as requested, reported our concerns to

the Minister (Carl Sargeant AM) who has received a progress report from DCWW on the continuing investigations and who reports that he will take up the matter again with the CEO of DCWW at their regular liaison meeting on 7<sup>th</sup> May, 2015. It was noted that the Minister reports that DCWW are “striving to make this a less frequent occurrence” while Mr Davies AM says that he shares our concerns for a permanent solution.

- iv. DCWW monthly report dated 8<sup>th</sup> April, 2015 – confirms that no problems have been found on the weekly inspections and that full cleaning and maintenance has been done.

It was noted that after all the incidents, investigations, inspections etc that have been carried out since the plant was upgraded in 2009, investigations continue and there is no solution yet. It was agreed, however, that there have been signs of significant activity in and around the plant since the beginning of the year and that we should, therefore, wait and see what may emerge.

**Action: Clerk to monitor / pass on latest report/ report to next meeting.**

- b. Grass cutting / rubbish bin collection** – it was noted that following an unsatisfactory first cut of the grass in the village and following a meeting with County Council officers attended by Mrs Warlow and the Clerk, the area around the Henry VII Stone has been re-cut and collected and other areas have been re-cut and mulched. It was explained that the new contractors have agreed to do 14 cuts per season – reduced from 17 cuts in previous years. The County Council has promised that the contractors (experienced professionals) will be required to maintain professional standards of work throughout the season and that their work will be monitored by the County Council. The County Council has agreed to replace the plants damaged at the Henry VII area.

The opportunity of the meeting with County Council officers was taken to draw attention to the failure of the system of rubbish collection over the weekend 11 / 12<sup>th</sup> April which allowed the bags of rubbish to be left unprotected and scattered down the slipway. The County Council have promised to supply a lockable bin to be located in the car park for storage of rubbish collected by Mr and Mrs Harrison from the bins. The lockable bin is to be emptied three times per week.

**Action: Clerk / ALL to monitor and report to later meetings.**

- c. Village maintenance issues** – the meeting reviewed progress of the items identified for action at earlier meetings and noted that although the County Council has completed the works which they had agreed to undertake at the car park, the works agreed by the Castle Estate and the Yacht Club had not been progressed. The Clerk was asked to thank the County Council and to remind the Yacht Club and the Estate.

**Action: Clerk to contact PCC, Yacht Club and Estate and report to next meeting.**

The Clerk agreed to write to Mrs Thomas urging her to remove the car as agreed by her husband.

**Action: Clerk to write to Mrs Thomas and confirm to next meeting.**

- d. One way system issues** – it was noted that there is no report of any progress on the scheme to improve road markings at the exit to the car park. The Clerk was asked to press the County Council.

**Action: Clerk to press PCC and report to next meeting.**

- e. **Flood gate issues** – it was noted that the structural work is complete and seems to be of satisfactory quality, however, the formal hand over of the gates has not yet taken place. The Clerk was asked to press Natural Resources Wales to finalise the matter.

**Action:** Clerk to press NRW and report to the next meeting.

**Box** – it was noted that, as part of the hand over of the gates, the Community Council will acquire ownership of the box which formerly held the previous gate. It was noted that no community use for the box has yet been identified, so the Clerk was instructed to agree a peppercorn lease of the box with the Yacht Club – retaining the right to take back the box if any community use is identified.

**Action:** Clerk to negotiate with Yacht Club and report to a later meeting.

- f. **Beach / pontoon issues** – it was noted that there is no news yet about the Blue Flag and the Clerk / Cllr Owens were asked to enquire.

**Action:** Clerk / Chairman to enquire with PCC and report to next meeting.

**Pontoon** – it was noted that the pontoon was in place before the Easter Bank Holiday and the Clerk was asked to thank the County Council. However, the markings have not been put on the pontoon and the Chairman agreed to ask Dale Sailing Co Ltd to make the necessary improvements – as agreed.

**Action:** Clerk to thank PCC and report to next meeting  
Chairman to contact Dale Sailing Co ltd and report to next meeting.

- g. **Disabled access issues** – it was noted that progress has been made, but the road markings at the disabled car parking area have not been refreshed.

**Action:** Clerk to remind PCC and report to next meeting.

- h. **Benches** – it was noted that there has been no claimant for the “Rope bench” – the Rope family do not recognise it or any ownership of it. It was agreed that the remains of the bench can be destroyed. Meanwhile there has been no response from the Wade family, but the temporary repair to their bench has held.

## 5. County Council Matters

It was noted that the consultations on 6<sup>th</sup> Form education and on the proposal to close community centres continue amid protests and demonstrations. Cost cutting continues to dominate the agenda – the latest targets seem to be the future of Withybush Airport and the Chairman’s limousine – while the search for a new Chief Executive is getting under way.

## 6. Planning matters

- a. **Dale Fort – fire escapes** – consent has been granted.
- b. **Dale Fort – windows** – consent has been granted.
- c. **Dale Fort – solar panels** – no objection noted.

## 7. Finance.

**a. Receipts** - **nil.**  
**Payments** - **nil**

**b. Balance** - **£1,094.45** (funds in the Council bank account on 31<sup>st</sup> March, 2015).

**c. Insurance** – it was noted that the insurance renewal documents have been received from Zurich Municipal Insurance offering renewal on terms as expiring (from 1<sup>st</sup> June, 2015) at cost of £243.80 (unchanged from last year) inclusive of Insurance Premium Tax. The Clerk was instructed to finalise renewal and arrange payment of the premium.

**Action:** **Clerk to renew / pay and report to next meeting.**

**d. DRAFT Accounts – 2014 / 2015** – were reviewed and agreed for submission to the Annual General Meeting and to the Internal Auditor.

**Action:** **Clerk to arrange submission to Internal Auditor and AGM.**

**e. Annual Governance Review – 2014 / 2015** – the Community Councillors undertook their annual governance review, confirming that there is a sound system of internal control and instructed the Clerk to report accordingly to the Internal and External Auditors and to the Annual General Meeting.

**Action:** **Clerk to report to Auditors and AGM.**

## 8. Annual General Meeting arrangements

a. **Date** – it was agreed that the Annual General Meeting should take place on 18<sup>th</sup> May, 2015 [POST MEETING NOTE – THE DATE HAS BEEN CHANGED TO 11<sup>TH</sup> MAY, 2015].

**Time – 1900hrs.**

**Place – The Jubilee Suite, Dale.**

b. **Nomination of Officers** – it was agreed that the Community Council will nominate Messrs Jones, Morgan and Bishop for the Annual General Meeting to appoint to continue in office. However, the Clerk was asked to ensure that residents are given the opportunity to make alternative nominations.

**Action:** **Clerk to invite additional nominations.**

The Clerk asked the Community Councillors to note that he does not intend to accept appointment for a further term in May, 2016 and requested that Community Councillors start now to identify a successor so that a smooth handover can be arranged.

**Action** **ALL COMMUNITY COUNCILLORS.**

c. **DRAFT Agenda** – the Council reviewed and approved the DRAFT Agenda for the Annual General Meeting which was circulated by the Clerk.

9. **Correspondence** – nil.

10. **Any other business.**

- a. **Beach User Guide leaflets** – it was noted that a small number of leaflets left over from last year have been handed out for this season. The Clerk was asked to arrange a re-print / re-issue – estimated cost £25 / £30.
- b. **Events** – it was noted that there will be two events in the village on 2<sup>nd</sup> May, 2015 (the Saturday of the Bank Holiday) – the EnduranceLife marathon (timed to pass through Blue Anchor Way and South Street before noon) and a rowing race starting from Dale at about 1500hrs with registration said to start at about noon .
- c. **Grit bins** – it was agreed that the Clerk should check the condition of the grit / grit bins and arrange to remove water and rubbish that may have accumulated.

**Action: Clerk to investigate and report to next meeting.**

- d. **Street parking** – the Clerk was asked to seek clarification from the County Council about the discrepancy between the street signs and the car park as to the start / times of parking regulations – noting that some drivers have been ticketed.

**Action: Clerk to clarify with PCC and report to next meeting.**

#### **11. DATE OF NEXT MEETING.**

**THE NEXT MEETING OF THE COMMUNITY COUNCIL WILL TAKE PLACE ON:**

**11<sup>TH</sup> MAY, 2015**

**AT**

**THE JUBILEE SUITE**

**AT**

**IMMEDIATELY FOLLOWING THE ANUUAL GENERAL MEETING.**